

Dear Unit Owners:

Happy New Year!

We hope that you have enjoyed your holidays and look forward to the New Year.

A few reminders to share with you:

➤ **Garbage and Waste Receptacles**

- ❖ There still seems to be confusion as to what type of disposal is acceptable in our waste and recycle receptacles.
  - All garbage is to be put in garbage bags, tied and then dropped in the waster receptacles
  - **No loose garbage is permitted**
- ❖ All boxes, regardless of size, must be broken down before being placed in the recycle bins.
  - There are no exceptions to this requirement

➤ **Holiday Decorations**

- ❖ By now, all residents should have received mail from the City of Woburn regarding recycle and Christmas Trees pickups.
- ❖ **Christmas Trees will be picked up Dec. 28, 2015 thru Jan. 2, 2016 and Jan. 4 thru Jan. 8, 2016 on trash day. Please ensure it is not buried under snow or ice.** <http://www.cityofwoburn.com/DocumentCenter/View/14095>
  - Monday will be the last day for Christmas Tree pick ups.
  - Any trees not ready for pick up on Monday will be the unit owner's responsibility to dispose of later
  - Any random trees **will not be permitted to be left at the waste receptacle areas** after Monday
- ❖ All holiday decorations are to be removed by January 10, 2016, pursuant to Section 9.15 Appendix 15 - Holiday Decorations Guidelines
  - Please note, any door wreaths or swags that are not specifically holiday decorated, may remain on the front doors through the end February. Those items should then be removed before March 1, 2016.

NOTE: This notice is being sent to Unit Owners only. If you rent your unit, you are responsible for notifying your tenants of the contents of this broadcast email, along with any attachments that are included.

We appreciate your full cooperation.

Thanks so much,  
QR BOT